

SASKATCHEWAN HEALTH AUTHORITY PUBLIC BOARD MEETING

DATE OF MEETING: July 25, 2018

TIME: 2:58 p.m. – 3:40 p.m.

LOCATION: Saskatoon City Hospital Boardroom (701 Queen Street, Saskatoon)

Authority Members: R.W. (Dick) Carter (Chairperson), Grant Kook (Vice-Chairperson), Brenda Abrametz, Marilyn Charlton, Judy Davis, Robert Pletch, Dr. Preston Smith, Rosalena Smith, Dr. Janet Tootoosis, Tom Zurowski.

Administrative Staff: Scott Livingstone (Chief Executive Officer), Suann Laurent (Chief Operating Officer), Dr. Susan Shaw (Chief Medical Officer), Robbie Peters (VP Finance & Authority Chief Financial Officer), Beth Vachon (VP Quality, Safety & Strategy), Lori Frank (Executive Director Governance & Policy), Kim McKechney (Executive Director Community Engagement & Communications), Heather Gilkinson (Recorder).

Regrets: Max Hendricks (Deputy Minister of Health).

1.0 Call to Order

- R. W. (Dick) Carter called the meeting to order at 2:58 p.m.

1.1 Welcome Guests

- R.W. (Dick) Carter welcomed everyone to the meeting.

1.2 Introduction of Board Members and Chief Executive Officer

1.3 Explain Meeting Protocols

2.0 Approval of Agenda and Consent Items

SHA #47-18 [Carried]. Moved by B. Abrametz and seconded by R. Smith that: the Agenda be approved with the amendment to defer item 6.0 - Board Remuneration.

2.1 Previous Meeting Minutes from June 27, 2018

SHA #48-18 [Carried]. Moved by J. Davis and seconded by M. Charlton that: the June 27, 2018 Public Meeting Minutes be approved.

3.0 Conflict of Interest Declaration

- No conflicts of interest were declared.

4.0 Ethical Decision Making Checklist Reminder

- Board members were reminded of the Ethical Decision Making Checklist.

5.0 Reports

5.1 Chairperson's Report

- Chairperson R.W. (Dick) Carter tabled his report. He provided an overview of his recent meeting and event attendance that included Board Committee meetings, a tour of Jim Pattison Children's Hospital (JPCH), and a meeting with the new SHA Chief Audit Officer. He encouraged those in attendance to tour JPCH if provided the opportunity.

5.2 Chief Executive Officer's Report

- CEO S. Livingstone provided an overview of recent initiatives that exemplify "Better Care, Better Health, Better Teams and Better Value".
- He highlighted the release of the Indigenous Health Working Group Report on July 19, 2018, which provides a road map for closing the gap in health outcomes between Indigenous and non-Indigenous populations. There was also a Memorandum of Understanding between SHA and Metis Nation - Saskatchewan announced on July 20, 2018.
- S. Livingstone advised that SHA is beginning to hire at the Director level and will continue to provide updates to staff throughout the process.
- Upon approval of the Mission "*We work together to improve our health and well-being. Every day. For everyone.*" and Vision "*Healthy People, Healthy Saskatchewan*", SHA will launch further consultation on SHA's values with staff, physicians and stakeholders. This will help staff determine how they can use the vision to enhance outcomes and care for patients, residents, and families. Board members agreed that strong values are integral and actively affect patient care.

5.3 Chief Medical Officer's Report

- S. Shaw provided a brief update stating that the Chief Medical Office is working to standardize physician processes across the province and is making progress on the Practitioner Staff Bylaws review.

6.0 Board Remuneration

- This item was deferred.

7.0 Advisory Panel Health System Structure - Progress Report

- S. Livingstone advised that SHA is pleased with progress made on the Advisory Panel Health System Structure recommendations.
- Some of the items that have been finalized include:
 - The establishment of the Saskatchewan Health Authority Board of Directors.
 - The development of a dyad-leadership model for physician leaders and Vice Presidents (VPs), which is a collaboration of physician leaders and administrative leaders in a complementary decision making relationship.
 - The transfer of the Physicians Recruitment Agency of Saskatchewan (PRAS) to Saskatchewan Health Authority (SHA) as of July 23, 2018.

- SHA continues to make progress on the following:
 - The Connected Care Community Strategy in Saskatoon and Regina; with Primary Health Care Networks fully functioning in Regina and a Community Health Centre opening in Saskatoon in the fall.
 - An appropriate engagement process with key stakeholders for gathering feedback to ensure the needs and interests of residents and communities within each service integration area are identified and advanced.
 - First Nations and Métis engagement and advisory systems guided by the Executive Director, First Nations and Metis Health.
- At the Board's request, the Advisory Panel Health System Structure progress will continue to be updated and reported to the Board.

8.0 Quality Update

8.1 Vision and Mission Statement Approval

- B. Vachon presented the Vision - *"Healthy People, Healthy Saskatchewan"*, and Mission - *"We work together to improve our health and well-being. Every day. For everyone."* She advised that the vision is the goal SHA employees will aspire to accomplish and the mission is a motivational tool designed to help employees accomplish the vision.
- B. Vachon described the process surrounding the development of the vision and mission which included input from the Board.
- There is an accompanying communication strategy to share the Vision and Mission with all stakeholders.
- G. Kook suggested that an aspirational statement may be a helpful way to communicate the Vision and Mission to front line staff. This may be an option once the Vision and Mission become more widely recognized.

SHA #49-18 [Carried]. Moved by Dr. P Smith and seconded by B. Abrametz that: the Saskatchewan Health Authority approve the Vision - *"Healthy People, Healthy Saskatchewan"* and Mission - *"We work together to improve health and well-being. Every day. For Everyone"*.

9.0 Committee and Board Member Reports

9.1 Audit, Finance & Risk Committee (AFRC) - Reports from May 18, 2018 and July 12, 2018

- J. Davis noted that the approval of the 2017/2018 audited financial statements and approval of the 2018/2019 budget occurred at the June 27, 2018 Special Board Meeting.
- The July 12 AFRC meeting focused primarily on the launch of financial activities for the upcoming year. The Committee discussed topics such as the operating budget, audit related items, and risk management.

SHA #50-18 [Carried]. Moved by T. Zurowski and seconded by R. Pletch that: the Saskatchewan Health Authority approve the Audit, Finance & Risk Committee Reports of May 18, 2018 and July 12, 2018.

9.1.1 Office of the Provincial Auditor Appointment

- The Audit Finance and Risk Committee (AFRC) recommends that the Board appoint the Office of the Provincial Auditor (OPA) as its independent auditor for a two year term covering 2018-19 and 2019-20 fiscal years. OPA was the independent auditor for 2017-2018.
- Board members were advised that the OPA's services are free of charge.

SHA #51-18 [Carried]. Moved by J. Davis and seconded by R. Smith that: the Audit, Finance and Risk Committee approve the appointment of the Office of the Provincial Auditor (OPA) as its independent auditor for a two year term covering 2018-19 and 2019-20 fiscal years.

9.1 Quality and Safety Committee - Report from June 26, 2018

- B. Abrametz provided an overview of the report, highlighting the Committee's work surrounding the Visibility Wall, Patient Story, Work Plan and Operational Plan.
- She advised that Operational Plan Development will begin this summer and is anticipated to begin addressing accountabilities by April 2019.

SHA #52-18 [Carried]. Moved by B. Abrametz and seconded by J. Tootoosis that: the Saskatchewan Health Authority approve the Quality and Safety Committee Report of June 26, 2018.

9.2 Governance & Human Resources Committee - Report from June 27, 2018

- R. Pletch provided an overview of the report outlining that the CEO Performance Review process is being developed and the Committee receives regular Labour Relations updates.
- The Committee also discussed a Request to Present to the Board process that will allow stakeholders or individuals to make a request to present to the Board.

SHA #53-18 [Carried]. Moved by R. Pletch and seconded by Dr. P. Smith that: the Saskatchewan Health Authority approve the Governance & Human Resources Committee Report of June 27, 2018.

9.3 Establishment of the Practitioner Liaison Committee

- R.W. (Dick) Carter provided an overview of the Practitioner Liaison Committee advising that the Committee serves as a forum for communication between the SHA and health care practitioners. The Committee acts in an advisory capacity to the Board.

9.3.1 Board Member Appointments

- The Practitioner Liaison Committee is comprised of the Board Chair, CEO, Chief Medical Officer (CMO), Deputy Chief Medical Officer (DCMO) and two board members. The committee also includes six members of the Saskatchewan Medical Association (SMA) and one non-physician member of the practitioner staff.

SHA #54-18 [Carried]. Moved by M. Charlton and seconded by R. Smith that: the Saskatchewan Health Authority approve the appointment of Dr. Preston Smith and Brenda Abrametz to the Practitioner Liaison Committee.

10.0 Business Arising from the Minutes of June 27, 2018

- No business arising from the minutes was noted.

11.0 Next Public Meeting- November 21, 2018, Saskatoon City Hospital Room 1911.

12.0 Motion to Adjourn

SHA #55-18 [Carried]. Moved by G. Kook that the public meeting of the Saskatchewan Health Authority be adjourned at 3:40 p.m.

13.0 Questions from the Public in Attendance

- One question regarding the Advisory Panel Health System Structure Progress Report was asked and responded to by S. Livingstone, CEO.