

COVID-19 Resources

Entryway Screening

Practical Considerations¹

Objective of Entryway Screening

- Prevention of transmission of the novel coronavirus from those entering our facilities, including physicians and staff, clinical contractors, volunteers, learners and trainees, (collectively referred to as the healthcare workforce or HCW); vendors and contractors; patients/clients; and designated family members.²

Assumptions

- Transmission can result from individuals who are asymptomatic, mildly symptomatic or symptomatic carriers of novel coronavirus
- We trust our HCW to monitor their health, assess their fitness to work, and follow the requirements of the public health order.
- We trust our community of patients, clients, designated family members to monitor their health, disclose symptoms or risk-related activities when actively screened, and help us keep everyone as safe as possible

3 Distinct Flows and Associated Tasks for Entryway Screeners

1. **HCW – including clinical contractors** (those who present at an entrance w screening – some may enter through secured entrances without screening stations)
 - Show identification
 - Hand hygiene
 - Mask if needed
 - Temp check if requested by HCW
2. **PATIENTS**
 - Confirm seeking outpatient or urgent services
 - Hand hygiene
 - Mask
 - Ensure they know where they are going
3. **FAMILY/VENDOR/CONTRACTORS**
 - Confirm identity - proof identification or confirmation of designation/approval for family³
 - Confirm they have responded to the checkpoint questions with NO to all
 - Temperature check
 - If over threshold, no entry allowed unless deemed essential for an urgent/emergent visit
 - If within acceptable range or emergent-essential
 - Provide with family designation cue (e.g. wristband) if needed
 - Hand hygiene
 - Mask
 - Ensure they know where they are going

NOTE: sites may also have a process of gathering contact information at this point

¹ These considerations are derived from the [Facility Screening Principles and Guidelines](#)

² Patients will identify who their Family is and this may include a: loved one; friend; paid caregiver; or other support person of the Patient's choosing as per the Family Presence during a Pandemic Policy Directive (SHA-02-007)

³ This step can take significant time depending on processes in place for disseminating the designated family lists to screeners and mitigations for when unexpected family presents at the entryway

Logistics for Entryway Screening

Location of screening areas will be at the discretion of the facility and should consider the following:

- Limit number of entrances to optimize resources required to perform screening, while also considering the impact of bottlenecks. Consider predictable changes in volume and the need to open or close entrances at different time of day.
- Ensure allowance for physical distancing.
- Consider the physical layout to optimize flow and efficiency.
- For facilities employing fever cameras, a reminder that due to a wider range of precision, there is a separate work standard requiring a second temperature check via no-touch or tympanic thermometers.
- Ensure all are assessed in a manner that maintains respect and privacy.

Resources for Entryway Screening

The following signage should be clearly visible

External most door

- Facility Checkpoint Questions Poster (GEN or CC or INTEGRATED)
- Are You a Designated Family Member Poster (GEN or CC)
- Are You here for an Appointment Poster
- Allergies Poster

Near screening station

- Masking: How-To

The following resources may be helpful in all settings

- Term Definition Handout
- Visitor Items Poster
- Family Presence Poster
- Family Presence during a Pandemic Policy Directive and Appendices (SHA-02-007)
- SHA Family Presence Commitment
- Family Presence During COVID-19 FAQs
- Option to Screen at Home Poster

The following resources may be helpful in Long Term or Continuing Care

- SHA 0072 COVID-19 Screen Form Log - Repeat Visits (SHA 0072)
- Long Term Care Family Presence Infographic Poster
- Outdoor Visitation Poster