

SASKATCHEWAN HEALTH AUTHORITY (SHA) PUBLIC BOARD MEETING**DATE OF MEETING: February 20, 2019****TIME: 2:15 pm – 3:05 pm****LOCATION: Saskatoon City Hospital Rependa Room 1911 (701 Queen Street, Saskatoon)**

Authority Members: R.W. (Dick) Carter (Chairperson), Grant Kook (Vice-Chairperson), Brenda Abrametz (via teleconference), Marilyn Charlton, Judy Davis (via teleconference), Rob Pletch (via teleconference), Dr. Preston Smith, Rosalena Smith (via teleconference), Dr. Janet Tootoosis and Tom Zurowski.

Administrative Staff: Scott Livingstone (Chief Executive Officer), Robbie Peters (VP Finance & Chief Financial Officer), Beth Vachon (VP Quality, Safety & Strategy), Lori Frank (Executive Director Governance & Policy), Kim McKechney (Executive Director Community Engagement & Communications) and Denni Wood (Board Administrative Assistant) (Recorder).

Guests: Gabe Lafond (Executive Director First Nations and Métis Health) and Andre Letendre (SHA Knowledge Keeper).

Regrets: Suann Laurent (Chief Operating Officer) and Dr. Susan Shaw (Chief Medical Officer).

1.0 Call to Order**1.1 Welcome Guests**

- Chairperson R.W. Carter called the public meeting of the Saskatchewan Health Authority (SHA) to order at 2:16 pm.

1.2 Introduction of Board Members and Chief Executive Officer

- The Board and administrative staff introduced themselves.

1.3 Explain Meeting Protocols

- R.W. Carter explained the Public meeting protocols to the members of the public.

2.0 Approval of Agenda and Consent Items**2.1 Previous Meeting Minutes from November 21, 2018****2.2 Business Arising from the Minutes, November 21, 2018**

SHA #01-19 [Carried]. Moved by T. Zurowski and seconded by Dr. J. Tootoosis that: the Agenda and Consent Items be approved.
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3.0 Conflict of Interest Declaration

- No conflicts of interest were declared.

4.0 Ethical Decision Making Checklist

- The Board was reminded of the Ethical Decision Making Checklist.

5.0 Reports

5.1 Chairperson's Report

- Chairperson R.W. Carter tabled the Chairperson's Report. A brief verbal update was provided.

5.2 CEO's Report

- S. Livingstone provided an overview of the CEO's Report. Key highlights included the first anniversary of the SHA on December 4, 2018, the conclusion of two fundraising campaigns and an update on some of the strategic priorities.

5.3 Chief Medical Officer's (CMO)'s Report

- S. Livingstone presented the CMO's Report on behalf of Dr. S. Shaw.
- The SHA is continuing to work with the Saskatchewan Medical Association (SMA) on revisions to the Practitioner Staff Bylaws.

6.0 Board Remuneration

- R.W. (Dick) Carter reviewed the motion regarding Board remuneration.
- The following motion was brought forward:

SHA #02-19 [Carried]. Moved by G. Kook and seconded by T. Zurowski that: the SHA Board approves its remuneration in keeping with the December 4, 2017, Order in Council (OC 242/2017) Appointment of the Saskatchewan Health Authority and Setting Rates of Remuneration effective January 1, 2019.

7.0 Truth and Reconciliation Commission (TRC) Statement of Commitment

- G. Lafond provided a brief overview of the TRC work and advised that the signing of the TRC Statement of Commitment will proceed on March 4, 2019.
- R.W. Carter reviewed the wording revision of one of the points on the Statement of Commitment. The revision is as follows.
 - "We commit to honoring and implementing the traditional worldview, knowledge and practices of First Nations and Métis people for health and wellbeing." to;
 - "We commit to honoring and acknowledging the traditional worldviews, knowledge and practices of First Nations and Métis people for health and wellbeing."
- The following motion was brought forward:

SHA #03-19 [Carried]. Moved by Dr. J. Tootoosis and seconded by R. Smith that: the SHA Board approves the Truth and Reconciliation Commitment Statement, as amended, to be publicly presented on March 4, 2019 and authorizes R.W. (Dick) Carter and Scott Livingstone to sign it on behalf of the Saskatchewan Health Authority.

8.0 CEO Contract Amendment

- R.W. Carter outlined the amendments being made to the CEO contract, which address vacation administration, expense administration, and corrects a contract reference to "employer" rather than "employee". The amendments are effective September 1, 2018.
- The following motion was brought forward:

SHA #04-19 [Carried]. Moved by M. Charlton and seconded by T. Zurowski that: the SHA Board approves the amendments to the CEO's contract effective September 1, 2018.

9.0 Quality Update

9.1 Board Monitoring – Visibility Wall Update

- S. Livingstone explained that the visibility wall is a tool to monitor metrics across the SHA.

10.0 Strategy Update

- B. Vachon highlighted the process to establish the strategic direction. She indicated that the next provincial strategic planning meeting date is set for March 12, 2019 and further information will be coming to the Board after that meeting.

11.0 Committee and Board Member Reports

11.1 Audit, Finance & Risk Committee (AFRC)

11.1.1 Report from February 6, 2019

- J. Davis, Committee Chairperson, provided her report to the Board.
- The following motions were brought forward:

SHA #05-19 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the SHA Board approves authorization by Robbie Peters on the Provincial Auditor's Annual Audit Plan for the year ended March 31, 2019.

SHA #06-19 [Carried]. Moved by J. Davis and seconded by M. Charlton that: the SHA Board designates the following assets within the accumulated surplus:

- unspent Ministry of Health and Alberta Health Services capital funding to be used for future capital equipment purchases and infrastructure projects,
- unspent donations to be used for specific expenditures, and
- long term care reserves to be used according to the restrictions set out by Saskatchewan Housing Corporation.

SHA #07-19 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the SHA Board approves the letter of response to the Office of the Provincial Auditor answering the questions regarding fraud risk and that the letter be signed by the SHA Board Chairperson, R.W. (Dick) Carter.

SHA #08-19 [Carried]. Moved by J. Davis and seconded by M. Charlton that: the SHA Board receives the December 31, 2018 financial statements of the Saskatchewan Health Authority for information.

SHA #09-19 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the SHA Board approves the Audit, Finance & Risk Committee meeting Report from February 6, 2019.

11.2 Quality & Safety Committee (QSC)

11.2.1 Report from January 22, 2019

- B. Abrametz provided a brief overview of the report from the January 22, 2019 QSC meeting.
- The following motion was brought forward:

SHA #10-19 [Carried]. Moved by B. Abrametz and seconded by Dr. J. Tootoosis that: the SHA Board approves the Quality & Safety Committee meeting Report from January 22, 2019.

11.3 Governance & Human Resources Committee (GHRC)

11.3.1 Report from December 6, 2018

- R. Pletch provided an overview of the report including a brief update on Labour Relations. He also confirmed that the Committee is following up on the Governance Standards from Accreditation Canada.
- The following motion was brought forward:

SHA #11-19 [Carried]. Moved by R. Pletch and seconded by G. Kook that: the SHA Board approves the Governance & Human Resources Committee meeting Report from December 6, 2018.

11.4 Practitioner Liaison Committee

11.4.1 Minutes/Report from December 10, 2018

- R.W. Carter explained which parties are represented on the Practitioner Liaison Committee. He confirmed their first meeting was held on December 10, 2019 and that they received reports from the SHA CMO, the SMA and the dental surgeons.
- The following motion was brought forward:

SHA #12-19 [Carried]. Moved by R.W. Carter and seconded by Dr. P. Smith that: the SHA Board approves the Practitioner Liaison Committee meeting Report from December 10, 2018.

12.0 Next Public Meeting

- The next meeting will take place on Wednesday, May 29, 2019 at Saskatoon City Hospital (Room 1911).

13.0 Motion to Adjourn

SHA #13-19 [Carried]. Moved by G. Kook that: the public meeting of the Saskatchewan Health Authority be adjourned at 3:05 pm.

14.0 Questions from the Public in Attendance

- There was one question from the members of the public in attendance. Which was, “how often there is there a public Board meeting?”. It was indicated that meeting are held quarterly.