

SASKATCHEWAN HEALTH AUTHORITY (SHA) PUBLIC BOARD MEETING

DATE OF MEETING: August 19, 2020

TIME: 1:34 pm – 2:29 pm

LOCATION: Via Webex and Teleconference

Authority Members: R.W. (Dick) Carter (Chairperson), Grant Kook (Vice-Chairperson), Brenda Abrametz, Marilyn Charlton, Judy Davis, Dr. Preston Smith, Dr. Janet Tootoosis and Tom Zurowski.

Administrative Staff: Scott Livingstone (Chief Executive Officer), Suann Laurent (Chief Operating Officer), Dr. Susan Shaw (Chief Medical Officer), Kim McKechny (Vice President, Community Engagement & Communications), Robbie Peters (Vice President, Finance & Chief Financial Officer), Beth Vachon (Vice President, Quality, Safety & Strategy), Lori Frank (Executive Director, Governance & Policy) and Denni Wood (Board Administrative Assistant) (Recorder).

Guests: Heather Clark (Assistant, SHA Patient and Family Centred Care), Butch Stokes (Patient Story member) and Kevin Zimmerman (Executive Director, Labour and Employee Relations).

Regrets: Rosalena Smith and Max Hendricks (Deputy Minister of Health) (Ex Officio).

1.0 Call to Order

1.1 Welcome Guests

- Chairperson R.W. Carter called the public meeting of the Saskatchewan Health Authority (SHA) to order at 1:34 pm.

1.2 Introduction of Board Members and Chief Executive Officer (CEO)

- R.W. Carter introduced the Board and CEO.

1.3 Explain Meeting Protocols

- R.W. Carter explained the meeting protocols to the members of the public.

2.0 Approval of Agenda and Consent Items

SHA #31-20 [Carried]. Moved by T. Zurowski and seconded by Dr. J. Tootoosis that: the agenda of August 19, 2020 be approved.

2.1 Previous Meeting Minutes

2.1.1 May 29, 2020

2.1.2 June 26, 2020

SHA #32-20 [Carried]. Moved by J. Davis and seconded by M. Charlton that: the minutes from May 29 and June 26, 2020 be approved.

3.0 Conflict of Interest Declaration

- B. Abrametz declared a conflict of interest in regards to item #9.3.5. She will abstain from the discussion and vote.

4.0 Ethical Decision Making Checklist

- The Board was reminded of the Ethical Decision Making Checklist.

5.0 Patient Story

- B. Vachon introduced Butch Stokes who presented his story to the Board.
- The patient story outlined the importance of:
 - Accountable care units;
 - Communication between teams; and
 - Incorporating families into the discussion.
- Board members asked questions and Mr. Stokes responded.
- The Board Chairperson thanked Mr. Stokes for sharing his story.

6.0 Reports

6.1 Chairperson's Report

- Chairperson R.W. Carter tabled the Chairperson's Report. A brief verbal update was provided.

6.2 Chief Executive Officer's (CEO's) Report

- S. Livingstone provided an overview of the CEO's Report. An update on COVID-19 pandemic planning was provided.
- The Board asked questions and management responded.

6.3 Chief Medical Officer's (CMO's) Report

- Dr. S. Shaw presented the CMO's Report, which included updates on the practitioner staff appointments.
- The Board asked questions and management responded.

7.0 Quality Update

7.1 Key Performance Indicators

- S. Livingstone discussed the key performance indicators. Key highlights include an overview of the emergency department wait times and the alternate level of care days metrics and how COVID-19 has impacted the key performance indicators.

8.0 Strategy Update

- B. Vachon updated the Board on strategic planning. This included how the planning has been affected and challenges due to the COVID-19 pandemic and what future planning will look like.

9.0 Committee and Board Member Reports

9.1 Audit, Finance & Risk Committee (AFRC)

9.1.1 Report from August 5, 2020

- J. Davis, AFRC Chairperson, provided her report to the Board.

9.1.2 External Auditor Appointment

- J. Davis provided information on the renewal of the Office of the Provincial Auditor as the external auditor for 2020-21 and 2021-22 with an annual review of the appointment by the AFRC at its August 2021 meeting.
- The following motions was brought forward:

SHA #33-20 [Carried]. Moved by J. Davis and seconded by T. Zurowski that: the Saskatchewan Health Authority re-appoint the Office of the Provincial Auditor (OPA) as its independent auditor for a further two year term covering fiscal years 2020-21 and 2021-22 with an annual review by the AFRC at the August 2021 meeting.

- The following motion was brought forward:

SHA #34-20 [Carried]. Moved by J. Davis and seconded by M. Charlton that: the Saskatchewan Health Authority approve the Audit, Finance & Risk Committee Report from August 5, 2020.

9.2 Quality & Safety Committee (QSC)

9.2.1 Report from July 21, 2020

9.2.2 Report from August 6, 2020

- B. Abrametz, QSC Chairperson, provided an overview of the report from the July 21 and August 6, 2020 QSC meetings.

9.2.3 Ethics Framework Approval

- B. Abrametz provided background information about the suggested changes to the Ethics Framework.
- The following motion was brought forward:

SHA #35-20 [Carried]. Moved by B. Abrametz and seconded by Dr. J. Tootoosis that: the Saskatchewan Health Authority accepts the revision to the SHA's Ethics Framework to include a reference to the Ethics Framework for Pandemic Response.

- The following motion was brought forward:

SHA #36-20 [Carried]. Moved by B. Abrametz and seconded by T. Zurowski that: the Saskatchewan Health Authority approve the Quality & Safety Committee Reports from July 21 and August 6, 2020.

9.3 Governance & Human Resources Committee (GHRC)

9.3.1 Report from June 17, 2020

9.3.2 Report from August 12, 2020

- M. Charlton, GHRC Chairperson, provided an overview of the reports from the June 17 and August 12, 2020 GHRC meeting.

9.3.3 Committee Terms of Reference Approval

9.3.3.1 Internal Audit Work Plan Delegation

9.3.3.2 Audit, Finance & Risk Committee

9.3.3.3 Quality & Safety Committee

9.3.3.4 Governance & Human Resources Committee

- M. Charlton reviewed the suggested delegation of the approval of the internal audit work plan from the Board to the AFRC. She also reviewed the suggested edits to the AFRC terms of reference, QSC terms of reference and the GHRC terms of reference.
- The following motion was brought forward:

SHA #37-20 [Carried]. Moved by M. Charlton and seconded by J. Davis that: The Saskatchewan Health Authority approve the delegation of approval of the internal audit work plan to the Audit, Finance & Risk Committee.

and

The Saskatchewan Health Authority approve the revisions to the Audit, Finance & Risk Committee Terms of Reference, Quality & Safety Committee Terms of Reference and the Governance & Human Resources Committee Terms of Reference.

9.3.4 2019-20 CEO Accountability Agreement Approval

- M. Charlton provided an overview of the CEO accountability agreement process.
- The following motion was brought the following motion forward:

SHA #38-20 [Carried]. Moved by M. Charlton and seconded by G. Kook that: the Saskatchewan Health Authority approve the 2019-20 CEO performance plan's evaluation.

9.3.5 Ratification Vote Approval

- K. Zimmerman joined the meeting for item # 9.3.5.
- K. Zimmerman provided background on the ratification process of the memorandum of agreement between Saskatchewan Association of Health Organizations (SAHO) and Health Sciences Association of Saskatchewan (HSAS).
- The following motion was brought forward:

SHA #39-20 [Carried]. Moved by M. Charlton and seconded by J. Davis that: the Saskatchewan Health Authority support the ratification of the agreement between SAHO and HSAS and that the Board Chairperson be authorized to complete the Ratification Ballot for submission to SAHO.

- The following motion was brought forward:

SHA #40-20 [Carried]. Moved by M. Charlton and seconded by G. Kook that: the Saskatchewan Health Authority approve the Governance & Human Resources Committee Reports from June 17 and August 12, 2020.

9.4 Practitioner Liaison Committee (PLC)

9.4.1 Report from June 3, 2020

- R.W. Carter, PLC Co-chairperson, provided a brief overview of the report from the June 3, 2020 PLC meeting.
- The following motion was brought forward:

SHA-#41-20 [Carried]. Moved by T. Zurowski and seconded by B. Abrametz that: the Saskatchewan Health Authority approve the Practitioner Liaison Committee Report from June 3, 2020.

10.0 Next Meeting Date

- November 18, 2020.

11.0 Motion to Adjourn

SHA #39-20 [Carried]. Moved by J. Davis that: the public meeting of the Saskatchewan Health Authority be adjourned at 2:29 pm.

12.0 Questions from the Public in Attendance

- Members of the public in attendance were news agency reporters. Questions were asked and management responded.