

## SASKATCHEWAN HEALTH AUTHORITY PUBLIC BOARD MEETING

**DATE OF MEETING:** February 24, 2021

**TIME:** 1:01 pm – 2:28 pm

**LOCATION:** Via Webex and Teleconference

**Authority Members:** Grant Kook (Vice-Chairperson and Chairperson for the meeting), Brenda Abrametz, Marilyn Charlton, Judy Davis, Dr. Preston Smith, Rosalena Smith, Dr. Janet Tootoosis and Tom Zurowski.

**Administrative Staff:** Scott Livingstone (Chief Executive Officer), Suann Laurent (Chief Operating Officer), Dr. Susan Shaw (Chief Medical Officer), Kim McKechny (Vice President, Community Engagement & Communications), Robbie Peters (Vice President, Finance & Chief Financial Officer), Beth Vachon (Vice President, Quality, Safety & Strategy), Lori Frank (Executive Director, Governance & Policy) and Denni Wood (Board Administrative Assistant) (Recorder).

**Guests:** Dr. Vern Behl (Senior Medical Information Officer), Michelle Mula (Executive Director, Digital Health), Amanda Pangman (Director, Digital Health Rural and Northern) and Andrew Will (Vice President, Infrastructure, Information and Support).

**Regrets:** Max Hendricks (Deputy Minister of Health) (Ex Officio).

### 1.0 Call to Order

#### 1.1 Welcome Guests

- Chairperson, G. Kook, called the public meeting of the Saskatchewan Health Authority (SHA) to order at 1:01 pm.

#### 1.2 Introduction of Board Members and Chief Executive Officer (CEO)

- G. Kook introduced the Board and CEO.

#### 1.3 Explain Meeting Protocols

- G. Kook explained the meeting protocols to the members of the public.

### 2.0 Approval of Agenda and Consent Items

#### 2.1 Approval of Agenda

#### 2.2 Approval of Consent Items

##### 2.2.1 Previous Meeting Minutes

2.2.1.1 18-Nov-20

2.2.1.2 13-Jan-21

##### **Committee Reports**

2.2.2 Audit, Finance & Risk Committee – 10-Feb-21

2.2.3 Quality & Safety Committee – 19-Jan-21

2.2.4 Governance & Human Resources Committee – 06-Jan-21

- The following motion was brought forward:

**SHA #05-21 [Carried]. Moved by T. Zurowski and seconded by J. Davis that:** the agenda of February 24, 2021 and consent items be approved.

### 3.0 Conflict of Interest Declaration

- No conflicts of interest were declared.

### 4.0 Ethical Decision Making Checklist Reminder

- The Board was reminded of the Ethical Decision Making Checklist.

### 5.0 Telehealth/Virtual Care Showcase

- Dr. V. Behl, M. Mula, A. Pangman and A. Will joined the meeting for item #5.0.
- A. Pangman and Dr. V. Behl presented on Telehealth and virtual care. Key highlights included information regarding the virtual care network, Telehealth, virtual consultation and Home Health Monitoring.
- The Board asked questions and management responded.

### 6.0 Reports

#### 6.1 Chairperson's Report

- Chairperson, G. Kook, provided a verbal update.

#### 6.2 Chief Executive Officer's (CEO's) Report

- S. Livingstone presented the CEO report which included updates on the COVID-19 pandemic.
- The Board expressed their appreciation to the staff of the SHA for their ongoing work during the COVID-19 pandemic.

#### 6.3 Chief Medical Officer's (CMO's) Report

- Dr. S. Shaw presented the CMO's Report, which included updates on practitioner staff appointments.

### 7.0 Quality Update

#### 7.1 Key Performance Indicators

- S. Livingstone provided an update on the key performance indicators. It was noted that there were no deep dives into the data at this time due to the focus on COVID-19 pandemic work.

### 8.0 Strategy Update

- B. Vachon gave an update on strategic planning which in large part has been put on hold due to the focus on COVID-19 pandemic work.

### 9.0 Committee and Board Member Reports

#### 9.1 Audit, Finance & Risk Committee (AFRC)

##### 9.1.1 AFRC Highlights

- J. Davis, AFRC Chairperson, provided highlights from the February 10, 2021 AFRC meeting.

##### 9.1.2 2021-22 Internal Audit Charter Approval

- J. Davis provided background information regarding the Internal Audit charter.
- The following motion was brought forward:

**SHA #06-21 [Carried]. Moved by J. Davis and seconded by Dr. J. Tootoosis that:** the Saskatchewan Health Authority provides continued endorsement of the Internal Audit charter (February 2020).

### 9.1.3 Provincial Auditor's Annual Audit Plan Approval

- R. Peters provided background information regarding the Office of the Provincial Auditor's Annual Audit Plan for the SHA's integrated audit for the year ended March 31, 2021.
- The Board asked questions and management responded.
- The following motion was brought forward:

**SHA #07-21 [Carried]. Moved by J. Davis and seconded by M. Charlton that:** the Saskatchewan Health Authority approve the Office of the Provincial Auditor's Annual Audit Plan for the SHA's integrated audit for the year ended March 31, 2021.

### 9.1.4 Designated Assets Annual Approval

- R. Peters provided background information on formally designating assets.
- The following motion was brought forward:

**SHA #08-21 [Carried]. Moved by J. Davis and seconded by T. Zurowski that:** the Saskatchewan Health Authority designate the following assets as of March 31, 2021:

- Government transfers for tangible capital assets – unspent Ministry of Health and Alberta Health Services capital funding to allow for the renewal and replacement of equipment, buildings, and building service equipment.
- Donations – unspent funds received as donations in the name of specific facilities or programs, however not with external restrictions attached, and
- Canadian Mortgage and Housing Corporation Reserves (CMHC) – replacement reserves maintained as a condition of receiving subsidy assistance from CMHC.

## 9.2 Quality & Safety Committee (QSC)

### 9.2.1 QSC Highlights

- B. Abrametz, QSC Chairperson, updated the Board on the January 19, 2021 QSC meeting.

### 9.2.2 Safety Charter Annual Approval

- B. Abrametz and B. Vachon provided background regarding the Safety Charter.
- The following motion was brought forward:

**SHA #09-21 [Carried]. Moved by B. Abrametz and seconded by R. Smith that:** the Saskatchewan Health Authority continues to support the Safety Charter as approved by the Board on May 29, 2020.

## 9.3 Governance & Human Resources Committee (GHRC)

### 9.3.1 GHRC Highlights

- M. Charlton, GHRC Chairperson, highlighted items from the January 6, 2021 GHRC meeting.

### 9.3.2 General Bylaws Approval

- M. Charlton gave background information in regards to the General Bylaws approval process. With the Board's approval, the General Bylaws will be provided to the Minister of Health for review and approval.
- The following motion was brought forward:

**SHA #10-21 [Carried]. Moved by M. Charlton and seconded by Dr. P. Smith that:** the Saskatchewan Health Authority approve the revisions to the Saskatchewan Health Authority General Bylaws and Code of Conduct appendix.

### 10.0 Next Meeting Date

- The meeting date was changed from May 26, 2021 to May 28, 2021.

### 11.0 Motion to Adjourn

**SHA #11-21 [Carried]. Moved by B. Abrametz that:** the public meeting of the Saskatchewan Health Authority be adjourned at 2:28 pm.

### 12.0 Questions from the Public in Attendance

- There were no questions from members of the public.