

## Instructions for Accessing Online for De-Escalation for Non-Clinical Environments

**NOTE: Use only the Google Chrome browser** for this training. Internet Explorer is not supported.

You can access the SHA learning platform on your computer, tablet, or smart phone using the instructions below.

After you have logged in successfully for the first time by following the instructions below, you can access this course through MyLearning in MyConnection.

### SHA Employees with access to MyConnection

**SHA Employees should only use this method to access learning modules. If you have been hired to support the COVID-19 response (e.g., re-deployment from a partner organization, temporary supplemental workforce, etc.), do not use these instructions. Go to the next section.**

**IMPORTANT:** It is very important that SHA employees access learning only through MyConnection because it allows for more accurate tracking of who has completed the training, which will be used for scheduling.

You may have already created an account using a personal email address for previous training. That account will remain active, but this and all future learning by SHA employees must be accessed through MyConnection.

1. [Click here](#) to go to MyConnection and log in. Be sure to use the Google Chrome browser. If you need help logging in to MyConnection, [click here](#) to access the MyConnection learning YouTube channel. You'll find a video titled "Logging in to MyConnection."
2. Click on "MyLearning," then click "Access MyLearning" which will launch the SHA learning platform in a new tab.
3. Click on this link, or copy it, into the Chrome browser:  
<https://skhalearninganddevelopment.thinkific.com/courses/de-escalation-non-clinical-environments>. **Be sure the link opens in Chrome, not Internet Explorer.**
4. Press Enter.
5. The course welcome screen will appear. Click "Enroll for Free".
6. You will now have access to the course and it will be available in your course list under "My Dashboard".

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**Safety | Accountability | Respect | Collaboration | Compassion**

With a commitment to a philosophy of Patient and Family Centred Care

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