

# QUICK REFERENCE GUIDE FOR PRECEPTORS

## NURSING CLINICAL PLACEMENTS

### HEALTH SCIENCE PLACEMENT NETWORK (HSPNET)

All nursing placements in Saskatchewan are tracked in a system called the Health Sciences Placement Network (HSPnet).

If you have been assigned as a Preceptor to one or more upcoming clinical placements you will be contacted by the program to receive additional information about curriculum requirements, evaluation processes, and important contact information. Your student(s) will also contact you to confirm start date and work schedule.

To facilitate this communication, you will be asked to provide current contact information that can be shared with the program and the student.

**Important:** Your contact information should include an email and/or phone number you access regularly. You may be asked for this information each time you are assigned as Preceptor to a new placement as this will help ensure the program and the student receive information that is current.

### RESPONSIBILITIES OF PRECEPTORS

Responsibilities and expectations of Preceptors include:

- Review the information provided by the program and the student regarding curriculum requirements and the student's own learning goals
- Provide the student with orientation to the unit/program/service at the start of the placement
- Throughout the placement, direct, supervise, and mentor the assigned student(s), guide the selection of learning experiences in relation to program requirements and the student's own learning goals, provide feedback to the student and input into the formal evaluation of student performance.

### RESOURCES FOR SASKATCHEWAN PRECEPTORS

- The *Growing the Nurses of Tomorrow Preceptor Workshop* is offered collaboratively by Saskatchewan Polytechnic, University of Regina and University of Saskatchewan nursing programs. Visit the Saskatchewan Health Authority Website for upcoming dates of the online workshop. Speak with your manager or nurse educator if you are interested in attending an upcoming workshop. You can sign up for a workshop by following this [link](#).
- The Saskatchewan Health Information Resources Partnership (SHIRP) is an online library of health and medical resources available to all health practitioners in Saskatchewan. The Nursing Resource Centre Plus (NRC Plus), available through SHIRP, contains a number of continuing education modules related to precepting. Access NRC Plus and other SHIRP resources [here](#).