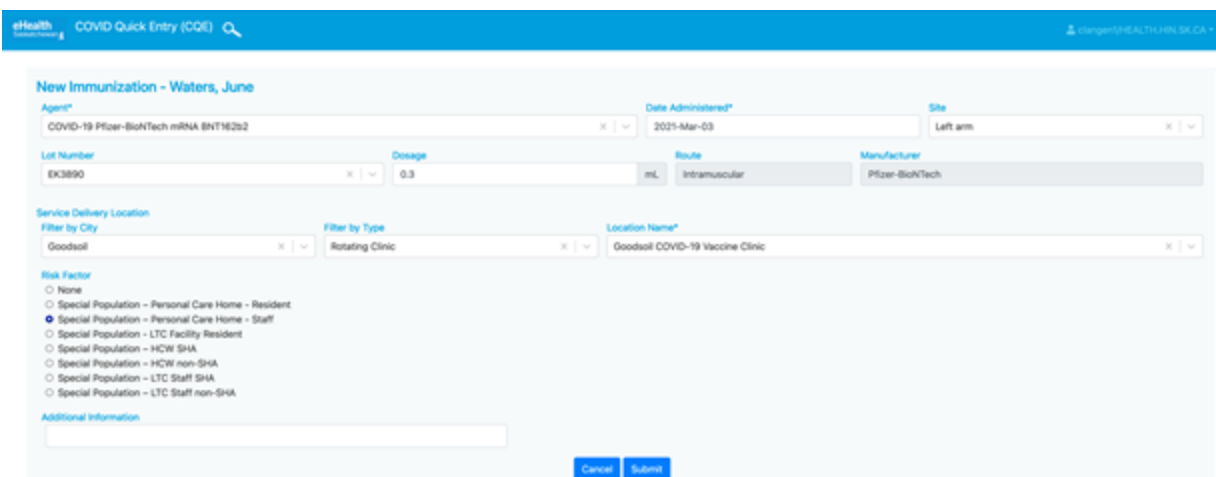
 <b>Saskatchewan Health Authority</b>	<b>Work Standard #:</b> CV-19 WS0073	
	<b>Title:</b>	Panorama Quick Entry Tool for COVID-19 Documentation – Recording a New Immunization Record
	<b>Role Performing Activity:</b>	COVID-19 Vaccine Booking Office & Vaccine Clinics
<b>WORK STANDARD</b>	<b>Location:</b> Saskatchewan Health Authority	<b>Department/Unit:</b> Vaccine Clinics/Booking Areas
	<b>Document Owner:</b> Digital Health	<b>Date Prepared:</b> March 5, 2021
	<b>Last Revision:</b> March 15, 2021	<b>Date Approved:</b> March 9, 2021
	<b>Related Policies/Documentation</b>	

**Work Standard Summary:** This work standard outlines the steps (**Non-Panorama Users**) on how to accurately record a COVID-19 client immunization in the Panorama Quick Entry Tool.

<b>Essential Tasks:</b>	
1.	Once you have validated that you have the correct client record you can add the COVID-19 immunization event by clicking on the <b>Add Immunization</b> button.
2.	<ul style="list-style-type: none"> <li>Click on the <b>Agent</b> drop down and select the vaccine you have administered to the client. Only COVID vaccines will display on this list.</li> <li>Click on the <b>Date Administered</b> drop down and select the date you administered the COVID-19 vaccine to the client. Your date can be today or a date in the past, but not a date in the future.</li> <li>Click on the <b>Site</b> drop down and select where on the client’s body you administered the vaccine.</li> <li>Click on the <b>Lot Number</b> drop down and select the lot number of the vaccine you administered.</li> <li>The <b>Dosage</b> field will prepopulate, but can be edited. <b>The Route and Manufacturer fields will populate automatically. You cannot edit these fields.</b></li> </ul>
	

- Under **Service Delivery Location** you can **filter by City and Type**. **Location Name** is a mandatory field. Entering your City and selecting the Type of clinic will narrow down the options for the Location Name field.
- Under **Risk Factor** select the risk factor (if any) that most appropriately represents your client. This field defaults to “None”. The risk factors available are all Special Populations and relate health care workers and residents/staff of care homes. The **Additional Information** field is available to enter the name of the facility your client is associated with as either a resident or staff.

- 3.
- Click on **Submit** and you have completed recording a new immunization record. The Client Immunization Profile will redisplay showing the second immunization.

**Client Immunization Profile**

Last Name: Wood | First Name: Jill | Client ID: 84576 | Date of Birth: 1970-Mar-01 | Gender: Female

Address: 123 Dogwood Street, Saskatoon, Saskatchewan [Primary home] | Health Regional Organization: Saskatoon RHA | Health Card Number: 989333555 [Saskatchewan]

**COVID Immunizations**

Agent	Date Administered	Status	Site	Volume	Lot #	
COVID-19 Pfizer-BioNTech mRNA BNT162b2	2021-Jan-04	Valid	Left arm	2	EL1404	Delete
COVID-19 Pfizer-BioNTech mRNA BNT162b2	2021-Feb-17	Valid	Left arm	1	EP6017	Delete

Return to Search Results | Add Immunization

- Confirm the details you have just added to the client immunization profile are correct and then click on **Return to Search Results** to start searching for your next client.

To start a new Search for Client, it is best practice to click on **Reset** to clear all previous results prior to starting a new search.